

## STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

April 13, 2024

**TOPIC:** SBCCOE FY25 Proposed Meeting Schedule (*First Reading, Action in May*)

**PRESENTED BY:** Dr. Landon Mascareñaz, SBCCOE Chair

### **EXPLANATION:**

This agenda item sets forth the proposed schedule of regular meetings for the State Board for Community Colleges and Occupational Education (SBCCOE) for FY 2025 (July 1, 2024, through June 30, 2025). Article III, Section 1 of the SBCCOE Bylaws states: *At the beginning of each fiscal year the Board shall adopt a schedule of regular meetings for the coming year. The Board at its discretion may modify the schedule if the need arises during the year.* Furthermore, Article III Section 2 provides for Special Meetings that may be called by the chair at any time and shall be called by the chair upon request by three or more members of the Board.

For FY24, the Board put in place a regular meeting schedule that called for nine regular meetings on the second Wednesday of the month. Five meetings were held in person and four were held virtually. For most meetings, an Executive Session was held first, followed by a Work Session for presentations and reports, with the Regular Session held at the conclusion of the Work Session. Typically, meetings began at 9:00am and adjourned no later than 3:30pm. The September meeting was held on the Red Rocks Community College campus and the February meeting at Northeastern Junior College.

As described below, for FY25, the proposed meeting schedule sets forth nine regular meetings. The proposed plan calls for holding six meetings in person and three meetings virtually. Typically, the Board holds its meetings on the second Wednesday of the month and will do so for all meetings except August, which would be held on the first Wednesday, August 7, 2024 to avoid meeting the week before the start of Fall term. The September 10-11, 2024 meeting would be held at Colorado Northwestern Community College to include a retreat focused on the development of the new CCCS Strategic Plan with a regular meeting if needed. The October meeting would be held in person at Lowry. There would be no meeting in November and the December meeting would be virtual. There would be no meeting in January, although members will be invited to participate in CCCS Day at the Capitol. The February 12, 2025 meeting would be held at Arapahoe Community College. The March meeting would be virtual followed by an in-person meeting in April that also coincides with the Student Awards Luncheon. The May meeting would be virtual and the final meeting for FY 2025 in June would be in person at Lowry.

Note: The annual meeting of the Association of Community College Trustees (ACCT) is being held in Seattle, Washington from Oct. 23-26. In recent years, several SBCCOE members and the Chancellor have attended this conference. The Early Bird Registration deadline is August 16, 2024.

### **RECOMMENDATION:**

This proposed meeting schedule for the upcoming year is presented by the Board Chair for first reading with discussion scheduled for April 2024 and final action in May 2025.

## SBCCOE FY25 **PROPOSED** Meeting Schedule

Date	Board Meeting	Planned Modality	Planned Location
<i>July 2023</i>	<i>No Regular Meeting</i>	<i>n/a</i>	<i>n/a</i>
Aug. 7, 2024	Regular Meeting	<i>In Person</i>	Lowry Campus
Sept. 10-11, 2024	Strategic Plan Retreat	<i>In Person</i>	CNCC
Oct. 9, 2024	Regular Meeting	<i>In Person</i>	Lowry Campus
<i>November, 2024</i>	<i>No Regular Meeting</i>	<i>n/a</i>	<i>n/a</i>
Dec. 11, 2024	Regular Meeting	<i>Virtual</i>	WebEx
<i>January 2024</i>	<i>No Regular Meeting</i>	<i>n/a</i>	<i>n/a</i>
Feb. 12, 2025	Regular Meeting	<i>In Person</i>	ACC
Mar. 12, 2025	Regular Meeting	<i>Virtual</i>	WebEx
Apr. 9, 2025	Regular Meeting + Student Awards Luncheon	<i>In Person</i>	TBD
May. 14, 2025	Regular Meeting	<i>Virtual</i>	WebEx
Jun. 11, 2025	Regular Meeting	<i>In Person</i>	Lowry